FACILITY PROCEDURES:

Filing this request form does not automatically constitute approval of any of the athletic facilities. All requests are reviewed and accepted based on availability of the Facility, and use of the Facility for acceptable athletic activities. The Facility shall be used for Athletic activities appropriate to a Gymnasium ONLY. Central State University Intercollegiate Athletics Department reserves the right to reject any rental it feels is not appropriate for the Facility or impedes the athletic sports programs practices or home games, which have first preferences of the facility.

ALCOHOL and TOBACCO use on the university campus is STRICTLY PROHIBITED.

Reserved Time Slots are booked on a first come first serve bases. Failure to make prompt payment on an existing reservation will result in the time slot being lost.

There is a thousand (1000) person occupancy limit at any time during use of designated hour for Walker, two-thousand seventy-five (2075) limit for Beacom/Lewis gym which is the facility capacity level.

The Responsible Party will sign a liability release form and provide a certificate of insurance as proof of coverage to use the facility.

All parties utilizing the facility shall act in an orderly fashion, and the Responsible party bares sale financial responsibility for any damage occurring to the building, ground or equipment during their allotted time. NO Dunking or Hanging on the goals are allowed. Signs are posted in Walker gymnasium to that effect and should be adhere to.

ANY abuse of the Facility shall render the rental agreement Null and Void at the sole discretion of Central State University Athletics Department VP of Athletics & Building Manager.

Non-conformance with these usage stipulations will result in cancellation of the usage, even if the rental time and period has not expired and will result in forfeiture of all monies paid.

Proper footwear is required at all times when participating in activities at the-Facility and on the basketball court. (No boots or sandals allowed). The Responsible Party shall insure that the facility is kept clean and ready for the next user. The university staff will insure that ALL lights are turned off and ALL doors are locked at the conclusion of the allotted time slot.

The Central State University Department of Athletics DOES NOT provide health insurance and the Responsible Party certifies that all parties utilizing the facility during their allotted time have sufficient health insurance coverage. The Responsible party also wholly and completely indemnifies Central State University from liability arising from injuries at the facility which is stated on the separate liability release waiver form that is signed prior to facility use.

The Responsible party shall also insure that supervisors or chaperones made up of competent adults over the age of Twenty-One (21) are present at any activity held at the Facility involving parties under the age of Twenty-One (21). A ratio of One (1) adult per Five (5) youths shall be maintained at ALL times.